

**Delaware Division of Corporations
401 Federal Street – Suite 4
Dover, DE 19901
Ph: 302-739-3073**

**Certificate of Amendment
for Exempt Corporation**

Dear Sir or Madam:

Attached please find a form for a Certificate of Amendment for an Exempt corporation to be filed in accordance with Section 242 of the General Corporation Law of the State of Delaware. The fee to file the Certificate is \$184. If the document is more than 1 page, please include \$9 for each additional page. You will receive a stamped “Filed” copy of the submitted document. A certified copy may be requested for an additional \$50. Expedited services are available. Please contact our office concerning these fees or you may consult our fee chart at corp.delaware.gov. Checks should be made payable to “Delaware Secretary of State”.

For the convenience of processing your order in a timely manner, please include a cover letter with your name, address and telephone/fax number to enable us to contact you if necessary. Please make sure you thoroughly complete all information requested on this form. It is important that the execution be legible, we request that you print or type the name of the person signing under the signature line.

Thank you for choosing Delaware as your corporate home. Should you require further assistance in this or any other matter, please don’t hesitate to call us at (302) 739-3073.

Sincerely,

Department of State
Division of Corporations

rev. 08/2023

Special Instructions – Certificate of Amendment of an Exempt Corporation

This form is to be used as a Template only. The following instructions will help you in correctly completing your Amendment Certificate. The instructions will be numbered to correspond with the article it is referencing.

- 1. The current name of the corporation.*
- 2. List the number of the article that is being amended and then set forth exactly how you wish the article to read in the Certificate of Incorporation.*

Execution Block - *The document must be signed by an authorized officer of the corporation pursuant to Section 103 of Title 8. The name of the person must be typed or written legibly underneath the signature.*

This form contains the basic information required by statute; if you need to add additional information permitted by statute you may draft a new document. Please feel free to call our office at 302-739-3073 for assistance in completing this form or visit our website at corp.delaware.gov.

Sincerely,

Delaware Division of Corporations

STATE OF DELAWARE
CERTIFICATE OF AMENDMENT
OF CERTIFICATE OF INCORPORATION
OF AN EXEMPT CORPORATION

The corporation organized and existing under the General Corporation Law of the State of Delaware, hereby certifies as follows:

1. The name of the corporation is _____
_____.

2. The Certificate of Incorporation of the corporation is hereby amended by changing the Article thereof numbered _____ so that, as amended, said Article shall be and read as follows:

3. That said amendment was duly adopted in accordance with the provisions of Section 242 of the General Corporation Law of the State of Delaware.

By: _____
Authorized Officer

Name: _____
Print or Type